

## **Cosmetic Appointment Cancellation Policy**

When you schedule an appointment with Dermatology Specialists, we reserve that time to provide you with the highest quality of care. If you need to cancel or reschedule an appointment for any reason, we ask that you notify our office at least 24 hours prior to your appointment. Cancellation requests within 24 hours of the scheduled appointment will be considered late.

- For all new and established patient reservations, a secure credit card hold is required. A non-refundable charge will be assessed in the case of a no-show appointment or a cancellation less than 24 hours of the appointment time.
- In the event of a no-show or late cancellation, a \$50.00 fee will be assessed and applied to the secure credit card on file.
- After 2 late cancellations or no-show appointments, you will be required to prepay for all future services in full. If you late cancel or no show a prepaid appointment, Dermatology Specialists will retain the full prepaid amount for the missed appointment. No exceptions.
- Arriving more than 10 minutes past your scheduled appointment time may require the appointment to be rescheduled at the provider's discretion and will be assessed as a late cancellation.